**Parent and Family Engagement Plan**

**School:**

**A School-wide Title I, Part A Educational Community\***

Date: 2023-2024

**School Mission Statement:**  At Browne Elementary, we are dedicated to preparing all students to become lifelong learners, to learn perseverance and to become responsible citizens who are ready to meet the challenges of today and tomorrow.

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| **Communication with Parents and Families** |
| 1. How we will jointly develop/revise with parents the school Parent and Family Engagement policy/procedures and distribute it to parents of participating children and make available the Parent and Family Engagement policy/procedures to the local community.

*(List actions)* | The Browne Site Leadership Team will partner with the Browne PTG to develop/revise family engagement activities through the following:* Work with PTG to plan out the year of engagement activities.
* Provide upcoming dates of activities in the Browne ROAR Parent Newsletter, posted on our PTG bulletin board at the front entrance of the school, and posted on our Facebook page.
* One Book One School.
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| 1. How we will inform parents of our school’s participation in Title 1 and explain the requirements and components, and the right of the parents to be involved.

*(Describe when and where the annual meeting will be held)* | The Title I Parent Policy trifolds are available for families in the fall at launch conferences. Title I information will be communicated to families each fall via the Bear’s ROAR parent newsletter. The Title I Parent and Family Engagement Plan and Family School Compact will be shared annually with families in the fall at a PTG meeting. All documents will be posted on our school website and links sent via our parents ROAR newsletter. Hard copies can be accessed in the office.  |
| 1. How we will offer flexible meetings, such as meetings in the morning or evening, and provide, with funds provided under this part, transportation, child care, or home visits, as such services related to Parent and Family Engagement.

*(Describe how flexibility is provided)* | Additional meetings will take place at regularly scheduled PTG meetings. The principal will provide information, gather input, and answer questions during the principal’s minute. Additional meetings will be held as needed. PTG meetings will be offered virtually as well as in-person to provide flexibility for families.  |
| 1. Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of the school improvement plan, and the process of the school review and improvement under Section 1116.

*(List actions)* | Parents will be invited to provide feedback via email, forms surveys, or personal contact with the principal. They can provide input during PTG meetings, and a Feedback Forms Survey is provided on our school website for parents to give feedback throughout the school year. Let’s Talk link will be on every parent ROAR newsletter. |
| 1. How we will provide parents—
2. Timely information about Title 1 programs.
3. A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet.
4. If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practically possible.

*(List actions)* | Parents will be informed of the school’s participation in Title I through the school newsletter as well as the fall launch conferences. A presentation will be given about Title I at the October PTG meeting and the PowerPoint will be posted on our school webpage. Updates and communication will take place at PTG meetings and recorded in PTG minutes. Parent and Family Engagement Plan and Parent-School Compact will be referenced in the parent ROAR newsletter and posted on our Browne webpage.Launch conferences will provide parents with information about curriculum, and academic assessments when families meet with their teacher.Launch ConferencesPTG EventsTeacher Weekly/Monthly NewslettersLet’s Talk |
| 1. How we will shall jointly develop with parents for all children, a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.
	1. How will the compact be shared with families?
	2. How we will provide frequent reports to parents on their child’s progress.
	3. How we will provide parents with reasonable access to staff and opportunities to participate as partners in the education of their child.
	4. Provide for regular two-way meaningful communication between families and school staff and to the extent practical, in a language the family can understand
 | Teacher weekly/monthly newsletters will be provided to families around academics and assessments in the classroom. Teachers will use email or phone calls to provide opportunities for families to communicate with the school.Parents may request meetings via electronic communications, phone, or in person. Appropriate staff will respond and attend requested parent meetings. Parents may provide suggestions at PTG meetings. When attending conferences and other meetings (i.e. IEP, 504, ongoing) parents are encouraged to actively participate in decisions regarding interventions on behalf of their children. The school utilizes district interpreters as needed to provide language translations during conferences and for written communications. The district offers communications in various languages. Staff are encouraged to use Google translate when appropriate to communicate with families in their home language.Parents are invited to two conferences (August and January) to partner with teachers and to discuss expected achievement and the student progress towards learning goals. Other conferences may happen as needed. Compacts will be given at the August conference. Report cards will be distributed twice yearly (February and June). Parents are encouraged to contact the teacher when there are concerns. The principal contributes articles to the bi-weekly school newsletter and has an open-door policy for parents requesting to meet. Students in grades 3-5 will receive annual OSPI report on spring SBA scores.Parents can use Let’s Talk to communicate with the school found through our ROAR newsletter or our school webpage. |
| 1. How we will assist parents in understanding challenging state standards and how to monitor their child’s progress in partnership with the school
 | Launch ConferencesReport Cards and Common Core StandardsSending home weekly benchmark and assessments |
| 1. How we will provide materials and training to help parents work with their children in partnership with the school
 | ROAR Parent newsletter (Twice a month)Browne Webpage  |

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| **Title I****Parent Involvement/Communication Opportunities Throughout the Year** |

**Daily Opportunities**

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| Let’s Talk | Providing open lines of communication for parents and community members. |
| Volunteering | Provides opportunities for volunteers to work on school wide projects that will support teachers and students. |
| Browne Webpage | Provides information regarding school events, important information, and classroom updates. |
| Browne’s Behavior and Conflict Policy  | Browne utilizes Positive Behavior Intervention Support (PBIS) school wide. The Browne Behavior and Conflict Policy provides information about PBIS, rules/expectations, student recognition, and interventions/consequences. It outlines our use of restorative practices and progressive corrective action. Posted on the Browne website.  |
| Reader Board | Provides families and community with information about upcoming events. |

**Weekly/Ongoing Opportunities**

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| ROAR Parent Newsletter  | Provides pertinent school information, ideas on how to help children and an upcoming events calendar. It is sent home bi-weekly via email (Constant Contact). |
| Teacher Newsletters  | Provides information specific for each staff member’s classroom and/or program. |
| Alerts through Thrillshare | Provides information to families via recorded phone message, email, and/or text. |
| Phone Calls, Written Notes, Digital Communications, Email, TEAMS | Teachers communicate with families as needed via notes, calls home, or electronic means such as email, TEAMS, classroom apps such as Dojo, and Remind. |

**Fall Opportunities**

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| Launch Conferences  | Opportunity for families to meet with teachers and specialist to learn about student progress and goals. Provide resources to families for the school year. |
| Family Movie Nights | Promotes family atmosphere as families attend movie nights throughout the year. |
| Northwest Feeder pattern Community Event | Event at Shadle that allows all feeder pattern schools to come and receive resources for the school year, and students get free shirt to wear for spirit days weekly and at Shadle games. |
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**Winter Opportunities**

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| One Book One School | Schoolwide book study, organized by school staff and supported by families at home. Incorporated literacy questions into daily announcements, videos made by staff for kids to read along to, classroom discussions about characters, setting, and other story elements. Promotes love of reading and literacy and families reading together. |
| PTG Chili Bingo | Promotes family atmosphere and families can win books for their kids to read at home. |
| Parent-Teacher Conferences | Opportunity for families to meet with teachers and learn about student progress and goals. |
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**Spring Opportunities**

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| PTG Event Carnival | Family engagement with carnival games to promote a positive family atmosphere with games. |
| Spelling Bee | 4th Grade students participate in Spelling Bee |
| Brown at Browne | Junior Achievement Day partnered with UPS to bring lessons into the classroom for grades K-5th grade around life skills, work readiness, financial literacy, and entrepreneurship.  |
| Book Bingo | Kids can win books at school that have been donated by local community members so they can have books to read over the summer. |

**Summer Opportunities**

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| Camp Imagine and Summer Camp |  |